

Scheme for Assistance for Research & Development Activities – 2020
Government Resolution No. GID-102020-327060-G, Dt.01.09.2020

CHECKLIST FOR CLAIM APPLICATION

Scheme 4: Assistance to Industrial association for establishment of R &D Laboratories

Sr. No.	Particulars	Yes / No	Page No.
1	Application Form for Claim Application in Prescribed format		
2	Copy of Project Sanction Letter Issued by IC office		
3	Copy of Registration of the Industrial Association with competent authority along with MoM / AoA filed with the competent authority.		
4	Copy of CSIR/ DSIR Recognition Letter		
5	CA Certificate in prescribed format		
6	CA certified Expenditure Statement in Prescribed format		
7	Project Progress Report along with the details of milestones achieved, Outcomes of R&D proposed, Details of Asset creation, Benefit to the society, Benefit to the Industries, Details of Patent Filed / Granted, Details of International / National Publications, Impact analysis of the R&D and other relevant details related of the project.		
8	Employment Details of Technical qualified manpower in Prescribed format		
9	Project Completion Certificate (PCC) in Prescribed format		
10	List of Beneficiary Member Industries of applicant Industries Association		
11	Copy of Electricity Bill		
12	Copy of Valid Insurance Policy		
13	Copy of GPCB Consent (If Applicable)		
14	Proof regarding separate Books of Account is maintained and Separately identifiable fixed capital investment is made as per the provision of the scheme		
15	Bank Details / Cancel cheque for assistance to be received under this scheme		
16	Details of Third Party Quality Assurance (TPQA) Agency along with Appointment letter and Agreement (If Applicable)		
17	Copy of PAN Card		
18	Notarized undertaking for fulfilment of the conditions mentioned in the Sanction letter along with copy of relevant Board Resolution / Competent Authority in Prescribed format		